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### Agenda Item Details

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Meeting Jun 22, 2017 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133 -- AMENDED

Category 16. BOARD OF TRUSTEES/SUPERINTENDENT - CONSENT/ACTION CALENDAR

Subject 16.06 Approve Minutes of May 18, 2017 Regular Board Meeting

Access Public

Type Action

Recommended Action It is recommended that the Board of Trustees approve the May 18, 2017, Regular Board Meeting minutes as presented.

### Public Content

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## EAST SIDE UNION HIGH SCHOOL DISTRICT

**TO:** Board of Trustees

**FROM:** Chris D. Funk, Superintendent

**SUBJECT:** Approve Minutes of May 18, 2017, Regular Board Meeting

Attached are the minutes of the May 18, 2017, Regular Board Meeting for review and approval by the Board of Trustees.

**FISCAL IMPACT:**

None

**FUNDING SOURCE:**

None

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the May 18, 2017, Regular Board Meeting minutes as presented.

[BA\\_2017\\_05\\_18\\_Regular\\_Minutes.pdf \(588 KB\)](#)

### Executive Content

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East Side Union High School District  
**ADOPTED**

Board of Trustees

*mguillen-16-22-17*



**EAST SIDE UNION HIGH SCHOOL DISTRICT**

**REGULAR MEETING**

**OF THE**

**BOARD OF TRUSTEES**

**Meeting Held at**

**East Side Union High School District**

**Board Room**

**830 N. Capitol Avenue, San Jose, CA 95133**

**May 18, 2017**

**4:30 p.m.**

**1. CALL TO ORDER/ROLL CALL**

**1.01 Roll Call**

*Board President Frank Biehl called the Regular Board meeting to order at 5:02 PM.*

*Present for roll call:*

- President Frank Biehl*
- Vice President J. Manuel Herrera*
- Clerk Pattie Cortese*
- Member Lan Nguyen*
- Member Van Le*

**1.02 Announcement and Public Comment regarding Items to be discussed in Closed Session (Government Code 54957.7)**

*Board President Frank Biehl extended a welcome to everyone, explained the format of the meeting, noted that all Board Meetings are recorded and offered the public to comment on item(s) to be discussed in Closed Session.*

*There were no public speakers.*

**1.03 Recess to Closed Session in the Superintendent's Conference Room (Open Session will resume at the end of Closed Session at approximately 6:00 p.m.) See item 2 on agenda (Closed Session).**

*The Board of Trustees recessed to Closed Session in the Superintendent's Conference Room.*

## 2. CLOSED SESSION

### 2.01 Mindfulness

### 2.02 Expulsion(s)

- **16-17-017**
- **16-17-018**

#### **Student 16-17-017**

*Motion by Vice President J. Manuel Herrera, second by Member Lan Nguyen, to approve the expulsion of student 16-17-017.*

*Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le*

*Vote: 5/0; Motion carries*

#### **Student 16-17-018**

*Motion by Member Lan Nguyen, second by Member Van Le, to approve the expulsion of student 16-17-018.*

*Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le*

*Vote: 5/0; Motion carries*

### 2.03 Public Employee Performance Evaluation (Government Code Section 54957)

- **Superintendent**
- **Senior Manager of Internal Controls**

### 2.04 Public Employment/Public Employee Appointment (Government Code Section 54957)

- **Principal (1)**
- **Associate Principal (3)**
- **Dean (1)**
- **Director of Construction, Maintenance and Facilities (1)**
- **Coordinator of Student Services (1)**

#### **Principal**

*Motion by President Frank Biehl, second by Member Van Le, to approve the appointment of David Porter as Principal at James Lick High School.*

*Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le*

*Vote: 5/0; Motion carries*

**Associate Principal**

*Motion by Member Van Le, second by Clerk Pattie Cortese, to approve the appointment of Annette Kennedy as Associate Principal at Independence High School.*

*Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le*

*Vote: 5/0; Motion carries*

**Director of Construction, Maintenance and Facilities**

*Motion by Vice President J. Manuel Herrera, second by Member Van Le, to approve the appointment of Julio Lucas as Director of Construction, Maintenance and Facilities.*

*Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le*

*Vote: 5/0; Motion carries*

**2.05 Public Employee Discipline/Dismissal/Release (Government Code Section 54957)**

**2.06 Conference with Labor Negotiators (Government Code Section 54957.6)**

**Agency Designated Representatives:**

**Chris D. Funk, Superintendent**

**Marcus Battle, Associate Superintendent of Business Services**

**Cari Vaeth, Associate Superintendent of Human Resources**

**Glenn Vander Zee, Associate Superintendent of Educational Services**

**Employee Organizations:**

**American Federation of Teachers (AFT)**

**California School Employees Association (CSEA)**

**East Side Teachers Association (ESTA)**

**Administrator Collaborative of East Side (ACES)**

**Unrepresented Organizations:**

**Administrators**

**Managers**

**Confidential Employees**

**2.07 Conference with Legal Counsel – Anticipated Litigation:**

**Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code Section 54956.9**

- 
- **Claim for Damages of D. Nguyen;**
- **Claim for Damages of K. Murphy; and,**
- **Six (6) Potential Cases**

***Claim for Damages of K. Murphy***

*Motion by President Frank Biehl, second by Clerk Pattie Cortese, to reject the claim for damages of K. Murphy.*

*Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le*

*Vote: 5/0; Motion carries*

**3. RESUME OPEN SESSION AT APPROXIMATELY 6:30 P.M. – EDUCATION CENTER - BOARD ROOM**

Any person may address the Board on any item on the meeting agenda. Information explaining Board meeting procedures and how citizens can address the Board will be read. Persons wishing to address the Board must fill out a speaker request form, which is located at the entrance of the Board Room.

**3.01 Pledge of Allegiance**

*Presenting the colors is Major Chin with Yerba Buena High School School's Army JROTC.*

**4. WELCOME AND EXPLANATION TO AUDIENCE**

**Information explaining Board meeting procedures and how citizens can address the Board will be read. Written information is located near the entrance of the Board Room.**

*President Frank Biehl extended a welcome to everyone, explained the format of the meeting and noted that all Board Meetings are recorded.*

**5. ADOPTION OF AGENDA**

**5.01 The Superintendent and/or Board Member(s) may request that items be removed from the agenda for consideration and/or carried to a future Board meeting for consideration and/or action, and/or that the Board take action in a regular meeting on a subject not listed on the published agenda on an emergency basis or other basis allowed by law. (Gov. Code 54954.2)**

*There were no changes to the agenda.*

**6. BOARD SPECIAL RECOGNITION(S)**

**6.01 National Model United Nations Conference Award of Excellence: Santa Teresa High School - Second Place Winners**

- Katie Baker, Director-General for IRC
- Ankita Bhat, Secretary-General for IRC
- Pardis Bidohkti
- Garrett Davies
- Kavina Desai
- Isha Gonugunta
- Apurva Prasad
- Eli Tye
- Peter Williams

**6.02 National Japan Bowl First Place Winners: Japanese 2 Team - Silver Creek High School**

- Tien Ly
- Han Nguyen
- Ella Quebral

**6.03 Oak Grove High School Science Club "Making an initiative to create the next generation of scientists of America"**

- Michael Pham
- Thomas Thach
- Daijunay Turner
- Harlan Wiitala
- Jennifer Claudio, Teacher

**6.04 Teen Animation Festival International 2017 Screening of Film and Selected as Finalist**

- Diana Luna Lozada, Mt. Pleasant High School

**6.05 Transformational Learning Project – Presented by Glenn Vander Zee, Associate Superintendent of Educational Services, Teresa Marquez, Director of Professional Development and Instructional Services, and Melissa Wheeler, Teacher on Special Assignment - Social Emotional Learning and Mindfulness**

**7. STUDENT BOARD LIAISONS (5 MINUTES EACH SCHOOL)**

**No Items on Calendar Under this Section**

**8. PUBLIC HEARING(S) – OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION**

**8.01 Hold a Public Hearing at Approximately 6:45 p.m. on a Charter Renewal Petition for KIPP East Side High School submitted by KIPP Bay Area Schools - Glenn Vander Zee, Associate Superintendent of Educational Services, Kirsten King, Director of Assessment & Accountability, and Lucretia Peebles, Ph.D., Administrator for Charter School Oversight**

*Public hearing held.*

*Public speaker(s):*

- Britney Dang
- John Bui
- Cynthia Rocha
- Sandra Perez
- Manuel Garcia
- Shazia Gann
- Nick Salcido
- Alondra Medina
- Gustavo Gonzalez
- Salvador Abundiz
- Thien Hoang

**8.02 Hold Public Hearing at Approximately 6:50 p.m. to Receive and Sunshine the Initial Proposal for Contract Reopeners for 2017-2018: From California School Employees Association, Chapter 187 to East Side Union High School District - Cari Vaeth, Associate Superintendent of Human Resources**

*Public hearing held. There were no speakers.*

- 8.03 Hold Public Hearing at Approximately 6:55 p.m. Regarding the Proposed Adoption of the Initial Proposal for Contract Reopeners for 2017-2018: From East Side Union High School District to California School Employees Association, Chapter 187 - Cari Vaeth, Associate Superintendent of Human Resources**

*Public hearing held. There were no speakers.*

- 8.04 Discussion and/or Action Regarding the Proposed Adoption of the Initial Proposal for Contract Reopeners for 2017-2018: From East Side Union High School District to California School Employees Association, Chapter 187 - Cari Vaeth, Associate Superintendent of Human Resources**

*Motion by Vice President J Manuel Herrera, second by Member Lan Nguyen, to adopt the District's initial proposal for contract reopeners for 2017-2018 to the California School Employees Association, Chapter 187.*

*Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le*

*Vote: 5/0; Motion carries*

- 8.05 Hold Public Hearing at Approximately 7:00 p.m. to Receive and Sunshine the Initial Proposal for Successor Contract: From San Jose Federation of Teachers Local 957, AFT, AFL-CIO to East Side Union High School District - Cari Vaeth, Associate Superintendent of Human Resources**

*Public hearing held. There were no speakers.*

- 8.06 Hold Public Hearing at Approximately 7:05 p.m. Regarding the Proposed Adoption of the Initial Proposal for Successor Contract: From East Side Union High School District to the San Jose Federation of Teachers Local 957, AFT, AFL-CIO - Cari Vaeth, Associate Superintendent of Human Resources**

*Public hearing held. There were no speakers.*

- 8.07 Discussion and/or Action Regarding the Proposed Adoption of the Initial Proposal for Successor Contract: From East Side Union High School District to the San Jose Federation of Teachers Local 957, AFT, AFL-CIO - Cari Vaeth, Associate Superintendent of Human Resources**

*Motion by Vice President J Manuel Herrera, second by Clerk Pattie Cortese, to adopt the District's initial proposal for successor contract to the San Jose Federation of Teachers Local 957, AFT, AFL-CIO.*

*Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le*

*Vote: 5/0; Motion carries*



**9. SPECIAL ORDER OF BUSINESS – OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION**

- 9.01** The Superintendent and/or Board Member(s) may request that items be considered, discussed, and acted on out of the order indicated on the agenda as per schedule.
- 9.02** Presentation, Discussion and/or Action to Receive and Adopt Resolution #2016/2017-34 Authorizing the Issuance and Sale of General Obligation Bonds, 2016 Election, Series A, In The Principal Amount of Not to Exceed \$72,000,000, and Approving Documents and Official Actions Relating Thereto - Marcus Battle, Associate Superintendent of Business Services, Dale Scott, President, Dale Scott and Company, and Charles F. Adams, Jones Hall

*Motion by President Frank Biehl, second by Vice President J Manuel Herrera, to adopt the proposed Resolution #2016/2017-34.*

*Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le*

*Vote: 5/0; Motion carries*

- 9.03** Presentation, Discussion and/or Action to Adopt Proposed Facilities Master Plan - Marcus Battle, Associate Superintendent of Business Services, Julio Lucas, Interim Director of Capital Planning and Design, John Diffenderfer, AIA LEED AP O+M BD+C, Principal, AEDIS Architects, and Anna Harrison, ASID LEED AP, Senior Design Strategist, AEDIS Architect

*Public speaker:*

- Susan Williams

*Motion by President Frank Biehl, second by Member Van Le, to approve the 2017 East Side Union High School District Facilities Master Plan Update.*

*Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le*

*Vote: 5/0; Motion carries*

**10. PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD OF TRUSTEES**

**Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code Section 54954.2(a) and 54954.3) preclude any action. As an unagendized item, no response is required from the Board or District staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting.**

**Any person may address the Board on any item on the meeting agenda. Persons wishing to address the Board must fill out a speaker request form, which is located at the entrance of the Board Room. When your name is called, please come to the podium, state your name for the record, and limit your remarks to three (3) minutes.**

*There were no public speakers.*



**11. BOARD OF TRUSTEES/SUPERINTENDENT - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION**

**11.01 Discussion and/or Action to Adopt Proposed 2017-2018 Board Meeting Calendar - Chris D. Funk, Superintendent**

Motion by President Frank Biehl, second by Member Lan Nguyen, adopt the proposed 2017-2018 Board Meeting Calendar, except for December 14, 2017. The Board will be polled for a new December meeting date. The proposed amendment to the Board meeting calendar will be presented to the Board at the June 8 Board meeting.

*Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le*

*Vote: 5/0; Motion carries*

**11.02 Discussion, Consideration and/or Action regarding Opposition to Assembly Bill 807 (re: Daylight Savings Time) - Frank Biehl, Board President**

*Motion by President Frank Biehl, second by Clerk Pattie Cortese, to direct Counsel to prepare resolution that indicates the Board's support for Daylight Savings Time and opposition to Assembly Bill 807. A change in Daylight Savings Time will be significantly detrimental to sports in the spring. The resolution will be presented at the June 8, 2017, Board meeting for adoption by the Board of Trustees.*

*Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le*

*Vote: 5/0; Motion carries*

**12. EDUCATIONAL SERVICES/STUDENT SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION**

**12.01 Presentation and Discussion regarding the Local Control and Accountability Plan (LCAP) - Glenn Vander Zee, Associate Superintendent of Educational Services**

*Presentation item only*

**12.02 Discussion and/or Action to Receive First Reading and Adopt Proposed Amendments to Board Policy 1312.3 Uniform Complaint Procedures, and to Waive Board Bylaw 9310 Requiring Second Reading of Proposed New or Amended Board Policy - Glenn Vander Zee, Associate Superintendent of Educational Services**

Motion by President Frank Biehl, second by Vice President J Manuel Herrera, to: 1) Waive the second reading requirement for Board policies under Bylaws 9310 as to the proposed amendments to Board Policy 1312.3 Uniform Complaint Procedures; and 2) Adopt the proposed amendments to Board Policy 1312.3 Uniform Complaint Procedures as presented.

*Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le*

*Vote: 5/0; Motion carries*

**13. BUSINESS SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION**

**13.01 Adopt Resolution #2016/2017-35 Approving Facilities Use Agreement between the East Side Union High School District and the Foundation for Hispanic Education Luis Valdez Leadership Academy - Marcus Battle, Associate Superintendent of Business Services, and Julio Lucas, Interim Director of Capital Planning and Design**

*Motion by Vice President J Manuel Herrera, second by Member Van Le, to adopt the Resolution #2016/2017-35.*

*Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le*

*Vote: 5/0; Motion carries*

**13.02 Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$25,000 - Marcus Battle, Associate Superintendent of Business Services, André Bell, Director of Purchasing and Capital Accounting, and Francine Brissey, General Purchasing Manager**

*Motion by Member Lan Nguyen, second by Vice President J Manuel Herrera, to approve the contract(s) for professional services over \$25,000 as presented and authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.*

*Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le*

*Vote: 5/0; Motion carries*

**14. HUMAN RESOURCES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION**

**14.01 Discussion and/or Action to Approve Variable Term Waiver Request for Certificated Employees - Cari Vaeth, Associate Superintendent of Human Resources**

*Motion by Member Van Le, second by Clerk Pattie Cortese, to approve variable term waiver request for the certificated employees as specified.*

*Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le*

*Vote: 5/0; Motion carries*

**15. FACILITIES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION**

**15.01 Discussion and/or Action to Approve the Bond/Capital Projects Contract(s) Over \$50,000 - Marcus Battle, Associate Superintendent of Business Services, Julio Lucas, Interim Director of Capital Planning and Design, André Bell, Director of Purchasing and Capital Accounting, and Janice Unger, Capital Projects Purchasing Manager**

*Motion by President Frank Biehl, second by Member Lan Nguyen, to approve the bond/capital projects contract(s) as presented; and to authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term up to ten percent (10%) of the original Board-approved contract amount, but not to exceed \$175,000.00 in total and change orders to contracts for capital construction related professional services up to ten percent (10%) of the original contract value, but not to exceed \$50,000.00 as per Board Policy 3312.1.*

*Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le*

*Vote: 5/0; Motion carries*

**15.02 Discussion and/or Action to Approve Track and Field improvements at Santa Teresa High School - Marcus Battle, Associate Superintendent of Business Services, Julio Lucas, Interim Director of Capital Planning and Design, André Bell, Director of Purchasing and Capital Accounting, Abbas Daenabi, Deputy Bond Program Manager, SGI, Greg Louie, Principal Santa Teresa High School**

*Motion by Vice President J Manuel Herrera, second by Member Lan Nguyen, to approve Santa Teresa High School Site Council's recommendation and administration's concurrence to initiate the track and field improvements project with an associated project budget of \$2,200,000.55.*

*Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le*

*Vote: 5/0; Motion carries*

## **Consent / Action Calendar Sections 16-20**

All items listed under the Consent/Action Calendar are considered by the Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent/Action Calendar.

Superintendent asserts that the following Business Transactions, Personnel Actions, Maintenance of Records, Approvals and Recommendations requiring Board Action have been carried out to the best of his knowledge in accordance with the law.

*Motion by Vice President J Manuel Herrera, second by Clerk Pattie Cortese,, to approve the entire consent/action calendar as presented.*

*Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le*

*Vote: 5/0; Motion carries*

### **16. Board of Trustees / Superintendent - Consent / Action Calendar**

**16.01 Approve Minutes of March 9, 2017, Study Session/Workshop**

**16.02 Approve Minutes of March 23, 2017, Regular Board Meeting**

### **17. Educational Services / Student Services - Consent / Action Calendar**

**17.01 Ratify/Approve School Field Trips**

**17.02 Approve Student Names for the Go-For-It Scholarship Recipients**

### **18. Business Services - Consent / Action Calendar**

**18.01 Approve Award of Bids and Request for Proposals**

**18.02 Ratify/Approve CUPCAA Informal General Purchasing Project(s)**

**18.03 Ratify/Approve Change Orders to Purchase Orders**

**18.04 Ratify/Approve Contract(s) for Professional Services At or Below \$25,000**

**18.05 Accept Warrant Register for the Month of April, 2017**

**18.06 Approve Budget Transfers for the Month of April, 2017**

**18.07 Approve Purchase Orders Dated March 24, through May 1, 2017**

**19. Human Resources - Consent / Action Calendar**

**19.01 Ratify/Approve Classified Personnel Actions Presented May 18, 2017**

**19.02 Ratify/Approve Certificated Personnel Actions Presented May 18, 2017**

**19.03 Ratify/Approve Student Aide Personnel Actions Presented May 18, 2017**

**20. Facilities - Consent / Action Calendar**

**20.01 Approve the Capital Program Budget Adjustment Report**

**20.02 Ratify Bond/Capital Projects Contract(s) for Professional Services At or Below \$50,000**

**20.03 Ratify CUPCCAA Informal Bond Project(s)**

**20.04 Ratification of Bond/Capital Projects Change Orders to Construction Contracts and Purchase Orders At or Below \$175,000**

**20.05 Approve Award of Bids and Request for Proposals for Bond/Capital Projects**

**21. Written Reports/Recommendation**

**21.01 Receive Second Interim Financial Report Certification Letter from Santa Clara County Office of Education for the 2016 - 2017 Fiscal Year**

*Report received*

**21.02 Receive Quarterly Report on the County of Santa Clara Treasury Investment Portfolio as of December 31, 2016**

*Report received*

**21.03 Receive Bond Staffing Report**

*Report received*

*Based on changes recently made, Administration will bring back an updated Bond staffing report at the June 8, 2017, Board meeting.*

**22. FUTURE AGENDA ITEMS**

**22.01 Opportunity for Board of Trustees to Request Items on Future Agendas**

*There were no requests for item(s) to be placed on the Board meeting agenda.*

## 22.02 Future Items

### Frank Biehl, Board President

Item	Date (tentative)	Type
Foreign Exchange Program <ul style="list-style-type: none"> <li>• Criteria</li> <li>• Process</li> </ul>	June ( <i>Annually</i> )	Presentation/Discussion
Bond Projects	TBD	Report

### J. Manuel Herrera, Board Vice President

Item	Date (tentative)	Type
STEAM	TBD	Presentation/Discussion
IPC Annual Update <ul style="list-style-type: none"> <li>• Activities To-Date</li> </ul>	Annually ( <i>beginning February 2018</i> )	Presentation/Discussion

### Pattie Cortese, Board Clerk

Item	Date (tentative)	Type
Teen Parents <ul style="list-style-type: none"> <li>• Education</li> <li>• Support</li> <li>• Child Care at James Lick HS</li> </ul>	August, 2017	Presentation/Discussion
Community Liaisons vs. PCIS and Attendance Clerks <ul style="list-style-type: none"> <li>• Delineation of Roles and Expectations and How they Work Together</li> </ul>	TBD	Presentation/Discussion
Transformational Learning Project	May 18, 2017	

### Van Le, Board Member

Item	Date (tentative)	Type
Failed Courses	Twice Year: November & March	Report
Accel Program	June 8, 2017	Report
Challenge Exams for Course Advancement	August, 2017	Report
Grading Policy	Fall, 2017	Presentation/Discussion
Role of PCIS vs. Liaisons <ul style="list-style-type: none"> <li>• Ethnicity/Diversity compared to Site Enrollment</li> <li>• Roles and Responsibilities</li> </ul>	TBD	Presentation/Discussion
Adult Education	TBD	Report

### Lan Nguyen, Board Member

Item	Date (tentative)	Type
After School Programs	August, 2017	Presentation/Discussion

## 22.03 Annual Governance Calendar

<b>July</b>
Summer School Program (concludes session)
Summer School Graduation

<b>August</b>
Board Members' Expenses Report (Apr/May/June)
Expulsion Hearing Panel Committee
First Day of School
Superintendent's Annual Evaluation
Williams Quarterly Report

<b>September</b>
Board Retreat
Board Study Session/Workshop
College Night
Conflict of Interest/Board Policy (updates)
Public Hearing and Adoption: Gann Spending Limit
Public Hearing: Sufficiency or Insufficiency of Textbooks
Receive Annual Developer Fees Report
Unaudited Actuals

<b>October</b>
Board Members Expenses' Report (July/Aug/Sept)
Bond Program Presentation
Solar Energy Presentation
Student Achievement Presentation
Williams Quarterly Report

<b>November</b>
Board Study Session/Workshop
Election Orientation for New Board Members

<b>December</b>
Annual Organizational Board Meeting
CSBA Annual Conference
Election Orientation for New Board Members
End of First Semester
First Interim Report

<b>January</b>
Audit Report
Board Audit Committee Selections/Appointments
Board Members' Expenses Report (Oct/Nov/Dec)
Board Retreat
Financial & Performance Audit Report for Bond Measures
Magnet Night
Martin Luther King, Jr. Writing, Art & Multi-Media Awards Ceremony & Reception
Master Business Relationship Agreement between East Side Union High School District and Metropolitan Education District
Policies & ByLaws (Begin Review by Series)
Sports Recognitions (Fall)
Technology Report
Williams Quarterly Report

<b>February</b>
African American Students Achievement Awards
Audit Committee Charter Amendment(s)
CSBA Delegate Assembly Election
Non-Re-Elects
Safety Plan Goals for Each Site
State of the District

<b>March</b>
Cesar Chavez Writing, Art & Multi-Media Awards Luncheon
Latino Student Awards Recognition Ceremony
March 15 Notices
NSBA Annual Conference (March or April)
Second Interim Report
SJPD Secondary Employment Application
Superintendent's Mid-Year Evaluation
Vietnamese Students Achievement Awards

<b>April</b>
Board Members' Expenses Report (Jan/Feb/Mar)
Board Study Session/Workshop
Form 700 – Statement of Economic Interests Due to Santa Clara County (filing)
Honor Nights (April/May)
Migrant Education Awards Night
Williams Quarterly Report

<b>May</b>
Asian American/Pacific Islander History Month: Poster & Essay Contest Awards/Celebration
Board Self-Evaluation
Board Study Session/Workshop
Budget (Preliminary/Draft) Presentation
Employee Recognition Event
Graduations
Honor Nights
Last Day of School
Preliminary Review of Proposed LCAP

<b>June</b>
Budget (Preliminary) with May Revisions Public Hearing (first June Board Meeting)
Budget Adoption (second June Board Meeting)
Budget Advisory Committee: Nominate and Appoint Board Representatives (2) and Alternative Board Representative (1) (2 year term, fiscal year)
Employee Retirement Celebration
ESTA Safety Survey
Master Contracts for Capital Projects
Plan for Expelled Youth (due every three years – next due date: 2018)
Program Improvement Update
Safety Plan Assessment for Each School
Single Plan for Student Achievement (SPSA) for Each School
Sports Recognitions (Winter/Spring)
Summer School Program (session begins)



## 23. BOARD OF TRUSTEES/SUPERINTENDENT COMMUNICATIONS/COMMENTS

### 23.01 Board of Trustees

- **Board President Frank Biehl**

*I am heading off to the California School Boards Association Delegate Assembly over the weekend, Saturday and half of Sunday, up in Sacramento. I will be talking about issues that affect us statewide. Particularly, we will get a significant briefing on the Governor's May Revise and how it affects school districts.*

- **Board Vice President J. Manuel Herrera** *(no comment)*

- **Board Clerk Pattie Cortese**

*We launched our Student Voice Task Force. The students there were amazing. I am disappointed at the participation. Several schools did not have any students apply. We are going to extend that out a little bit to see if we can get participation from every school. It is so inspiring to see the students there; I am very excited about that. Board Member Van Le and I are heading that up with the support of the Superintendent.*

*I appreciated the presentation on the Transformational Learning Project. I wanted to extend an invitation to all on the dais; we are all invited to participate in the online courses and the in-person courses. The online course was really excellent. I would recommend it to anybody here -- new to meditation or experienced meditator. It was really a great resource.*

- **Board Member Lan Nguyen** *(no comment)*

- **Board Member Van Le**

*I am looking forward to attending the upcoming graduations.*

*I recently attended the Andrew Hill and Silver Creek Honors Nights. They did an excellent job.*

### 23.02 Chris D. Funk, Superintendent

*I want to thank Debra Robinson from Mt. Pleasant High School who put on our first African American Student Leadership Conference at Mt. Pleasant High School. We had approximately 50 students attend. Our goal is to build this city wide so that we can include all of our African American students, as well as students from San Jose Unified and Campbell School Districts.*

*On Monday/Tuesday, you will see our second annual newsletter that highlights from all of our schools, the colleges that our students will be attending. It was a great newsletter last year and I am looking forward to it this year.*

**24. REPORT CLOSED SESSION ACTION(S)**

**24.01 Legal Counsel will report on Closed Session action item(s).**

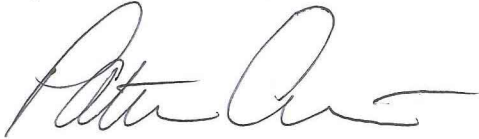
*See section 2.0 for reporting out of Closed Session items.*

**25. ADJOURNMENT**

**25.01 President adjourns the meeting.**

*President Frank Biehl adjourned the meeting at 10:42 PM.*

*Respectfully submitted,*

A handwritten signature in cursive script, appearing to read "Peter A.", written in black ink.

*Board Clerk*



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## Agenda Item Details

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Meeting	May 18, 2017 - ESUHSD REGULAR BOARD MEETING - 4:30 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133 -- AMENDED
Category	13. BUSINESS SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION
Subject	13.02 Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$25,000 - Marcus Battle, Associate Superintendent of Business Services, André Bell, Director of Purchasing and Capital Accounting, and Francine Brissey, General Purchasing Manager
Access	Public
Type	Action, Discussion
Recommended Action	It is recommended that the Board of Trustees approve the contract(s) for professional services over \$25,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

## Public Content

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### EAST SIDE UNION HIGH SCHOOL DISTRICT

**TO:** Board of Trustees

**FROM:** Chris D. Funk, Superintendent

**PREPARED BY:** Marcus Battle, Associate Superintendent of Business Services, André Bell, Director of Purchasing and Capital Accounting, and Francine Brissey, General Purchasing Manager

**SUBJECT:** Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$25,000

The attached contract(s) for professional services over \$25,000 are being presented for Board review and approval and to authorize administration to amend said contracts in accordance with Board Policy 3312.1.

**Fiscal Impact:**

As indicated in the attachment

**Funding Source:**

As indicated in the attachment

**Recommendation:**

It is recommended that the Board of Trustees approve the contract(s) for professional services over \$25,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

[2017 0518 Contracts Over 25k.pdf \(101 KB\)](#)

**Executive Content**

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**Motion & Voting**

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# EAST SIDE UNION HIGH SCHOOL DISTRICT

Contract(s) for Professional Services Over \$25,000

Board Meeting of May 18, 2017 – Item 13.02

## 1. Work 2 Future Foundation

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Tim Nguyen Glenn Vander Zee Francine Brissey	July 1, 2017 – June 30, 2019	\$320,000.00 CTEIG	District Wide/ CTE/ Tim Nguyen

### Contract Request

East Side Union High School District (ESUHSD) Administration is requesting the Board of Trustees to approve the contract with Work 2 Future Foundation. Work 2 Future Foundation will be providing the HR function for the internship program at ESUHSD, more specifically they will be providing support in case management and work readiness assessment, job placement, and support services for eligible CTE students at ESUHSD.

Work 2 Future will also be conducting a series of soft skill training with selected applicants from the CTE Pathways across the District, in order to prepare them for the internship program exposing them to various industries in Silicon Valley. This contract will be applicable to the 2017-2018 and 2018-2019 school years.

### Selection Process

CTEIG Grant

### Recommendation

It is recommended that the Board of Trustees approve the contract with Work 2 Future Foundation in the amount of \$320,000.00 for the term of July 1, 2017 through June 30, 2019. It is also recommended that the Board authorize administration to execute change orders in accordance with Board Policy 3312.1.

## 2. WestEd

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Tim Nguyen Glenn Vander Zee Francine Brissey	July 1, 2017 – June 30, 2019	\$270,400.00 CTEIG	Mt. Pleasant; Evergreen Valley/ CTE/ Tim Nguyen

### Contract Request

East Side Union High School District (ESUHSD) Administration is requesting the Board of Trustees to approve the contract with WestEd. WestEd will provide training to administrators at all ESUHSD sites including the new pathways at Mt. Pleasant and Evergreen Valley, Engineering/Advanced Manufacturing and Computer Science/Business Information Technology, respectively, on pathway cohorts for the 2017-2018 and 2018-2019 school years.

### Selection Process

CTEIG Grant Partner

### Recommendation

It is recommended that the Board of Trustees approve the contract with WestEd in the amount of \$270,400.00 for the term of July 1, 2017 through June 30, 2019. It is also recommended

# EAST SIDE UNION HIGH SCHOOL DISTRICT

Contract(s) for Professional Services Over \$25,000

Board Meeting of May 18, 2017 – Item 13.02

that the Board authorize administration to execute change orders in accordance with Board Policy 3312.1.

### 3. The Silicon Valley Organization Foundation

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Tim Nguyen Glenn Vander Zee Francine Brissey	July 1, 2017 – June 30, 2019	\$240,000.00 CTEIG	Career Services/ Tim Nguyen

#### Contract Request

East Side Union High School District (ESUHSD) Administration is requesting the Board of Trustees to approve the contract with The Silicon Valley Organization Foundation (The Foundation). The Foundation will provide work space, parking space, payroll services, and access to business member databases to support CTE Industry Liaison Services and report as needed to the Board of Directors.

The liaison will utilize broad knowledge of industry practices, monitor industry participation, identify and recruit new industry partners, and work with Career-Technical Education and other college and career pathways to support implementation of work-based learning activities for all CTE pathway student throughout the District.

#### Selection Process

CTE Industry Liaison

#### Recommendation

It is recommended that the Board of Trustees approve the contract with The Silicon Valley Organization Foundation in the amount of \$240,000.00 for the term of July 1, 2017 through June 30, 2019. It is also recommended that the Board authorize administration to execute change orders in accordance with Board Policy 3312.1.

### 4. Instructional Access

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Jenner Perez Glenn Vander Zee Francine Brissey	April 20, 2017 – June 30, 2017	\$59,007.20 Migrant Ed	District Wide/ Migrant Ed/ Jenner Perez

#### Contract Request

East Side Union High School District (ESUHSD) Administration is requesting the Board of Trustees to approve the contract with Instructional Access. Instructional Access will provide training to 40 Migrant Ed Students. Two, two-day digital literacy training seminars will be given on workforce and career development oriented trainings using the Microsoft Word, Excel, and PowerPoint application programs, as well as cloud based programs, such as Google Docs. Seminar 1: May 20-21, 2017 and Seminar 2: June 10-11, 2017.

#### Selection Process

N/A

# EAST SIDE UNION HIGH SCHOOL DISTRICT

Contract(s) for Professional Services Over \$25,000

Board Meeting of May 18, 2017 – Item 13.02

## Recommendation

It is recommended that the Board of Trustees approve the contract with Instructional Access in the amount of \$59,007.20 for the term of April 20, 2017 through June 30, 2017. It is also recommended that the Board authorize administration to execute change orders in accordance with Board Policy 3312.1.

## 5. Regents of the University of California/Berkeley

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Teresa Marquez Francine Brissey	November 9, 2016 – June 30, 2017	\$58,190.00 Educator Effectiveness	District Wide/ History-Social Sciences/ Teresa Marquez

## Contract Request

East Side Union High School District (ESUHSD) Administration is requesting the Board of Trustees to approve the contract with Regents of the University of California/Berkeley. UC Berkeley will provide a series of professional development courses for History Teachers at ESUHSD. In addition, a professional development website using Google Sites will be created and maintained for the Professional Development Program.

Sessions to be included: four (4) full day Professional Development Session – Framework, literacy and technology strategies, two (2) full day Professional Development Sessions – Framework review and developing ESUHSDSS scope and sequence, five (5) early release sessions – Leadership development and ‘critical friends’ group, thirteen (13) full day site visits - Site specific support for Leadership Team.

## Selection Process

N/A

## Recommendation

It is recommended that the Board of Trustees approve the contract with Regents of the University of California/Berkeley in the amount of \$58,190.00 for the term of November 9, 2016 through June 30, 2017. It is also recommended that the Board authorize administration to execute change orders in accordance with Board Policy 3312.1.

## 6. School Innovations & Achievements (SI&A)

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Marcus Battle Francine Brissey	July 1, 2017 – June 30, 2018	\$37,300.00 Business Administration	District Wide /Business Services/Marcus Battle



# **EAST SIDE UNION HIGH SCHOOL DISTRICT**

**Contract(s) for Professional Services Over \$25,000**

Board Meeting of May 18, 2017 – Item 13.02

## **Contract Request**

East Side Union High School District (ESUHSD) Administration is requesting the Board of Trustees to approve the contract with School Innovations & Achievements. SI&A will be providing two services to the District: Good Governance and Program Advisory Services, and SiteServ Services.

The Good Governance and Program Advisory Services will enable SI&A to prepare and file reimbursement claims, hold training sessions, provide interactive professional development, conduct interviews regarding mandate programs, provide reporting, monitor and collect data, and serve as liaison with the State Controller's Office in regards to State Mandated Reporting.

SiteServ Services will enable SI&A to assist our 16 school sites by providing training, assisting in the coordination of data collection, act as an advisor on areas surrounding reimbursable costs under the State's Mandates and assist our sites in completing deadline requirements. School Sites: Andrew P. Hill, Apollo, Calero, Evergreen Valley, Foothill, Independence, James Lick, Mt. Pleasant, Oak Grove, Pegasus, Phoenix, Piedmont, Santa Teresa, Silver Creek, William C. Overfelt, Yerba Buena.

## **Selection Process**

N/A

## **Recommendation**

It is recommended that the Board of Trustees approve the contract with School Innovations & Achievements in the amount of \$37,300.00 for the term of July 1, 2017 through June 30, 2018. It is also recommended that the Board authorize administration to execute change orders in accordance with Board Policy 3312.1.



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## Agenda Item Details

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Meeting	May 18, 2017 - ESUHSD REGULAR BOARD MEETING - 4:30 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133 -- AMENDED
Category	15. FACILITIES/BOND - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION
Subject	15.01 Discussion and/or Action to Approve the Bond/Capital Projects Contract(s) Over \$50,000 - Marcus Battle, Associate Superintendent of Business Services, Julio Lucas, Interim Director of Capital Planning and Design, André Bell, Director of Purchasing and Capital Accounting, and Janice Unger, Capital Projects Purchasing Manager
Access	Public
Type	Action, Discussion
Recommended Action	It is recommended that the Board of Trustees approve the bond/capital projects contract(s) as presented; and to authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term up to ten percent (10%) of the original Board-approved contract amount, but not to exceed \$175,000.00 in total and change orders to contracts for capital construction related professional services up to ten percent (10%) of the original contract value, but not to exceed \$50,000.00 as per Board Policy 3312.1.

## Public Content

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### EAST SIDE UNION HIGH SCHOOL DISTRICT

**TO:** Board of Trustees

**FROM:** Chris D. Funk, Superintendent

**PREPARED BY:** Marcus Battle, Associate Superintendent of Business Services, Julio Lucas, Interim Director of Capital Planning and Design, André Bell, Director of Purchasing and Capital Accounting, and Janice Unger, Capital Projects Purchasing Manager

**SUBJECT:** Discussion and/or Action to Approve the Bond/Capital Projects Contract(s) Over \$50,000

The attachment for the bond/capital projects contract(s) over \$50,000 is being presented for Board review and approval.

#### Fiscal Impact:

As indicated in the attachment

#### Funding Source:

As indicated in the attachment

#### Recommendation:

It is recommended that the Board of Trustees approve the bond/capital projects contract(s) as presented; and to authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term up to ten percent (10%) of the original Board-approved contract amount, but not to exceed \$175,000.00 in total and change orders to contracts for capital construction related professional services up to ten percent (10%) of the original contract value, but not to exceed \$50,000.00 as per Board Policy 3312.1.

[2017 0518 Contracts Over 50K.pdf \(153 KB\)](#)[Attachement A.pdf \(517 KB\)](#)[Attachment B.pdf \(517 KB\)](#)[Attachement C.pdf \(516 KB\)](#)[Attachement D.pdf \(544 KB\)](#)[Attachment E.pdf \(645 KB\)](#)[Attachment F.pdf \(754 KB\)](#)[Attachment G.pdf \(381 KB\)](#)[Attachment H.pdf \(664 KB\)](#)[Attachment I.pdf \(3,268 KB\)](#)[Attachment J.pdf \(798 KB\)](#)[Attachment K.pdf \(185 KB\)](#)[Attachment L.pdf \(4,369 KB\)](#)[Attachment M.pdf \(686 KB\)](#)[Attachment N.pdf \(59 KB\)](#)[Attachment O.pdf \(578 KB\)](#)

## Executive Content

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## Motion & Voting

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It is recommended that the Board of Trustees approve the bond/capital projects contract(s) as presented; and to authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term up to ten percent (10%) of the original Board-approved contract amount, but not to exceed \$175,000.00 in total and change orders to contracts for capital construction related professional services up to ten percent (10%) of the original contract value, but not to exceed \$50,000.00 as per Board Policy 3312.1.

Motion by President Frank Biehl, second by Member Lan Nguyen.

Final Resolution: Motion Carries

Yea: President Frank Biehl, Vice President J Manuel Herrera, Clerk Pattie Cortese, Member Lan Nguyen, Member Van Le

**EAST SIDE UNION HIGH SCHOOL DISTRICT**  
**Board Meeting of May 18, 2017, 2017**  
**Bond/Capital Projects Contract(s) for Services over \$50,000 – Item 15.01**

**1. Statewide Education Owner Controlled Insurance Program (Wrap Up) Program c/o Keenan & Associates (SEWUP/OCIP)**

<b>Reviewed by:</b>	<b>Contract Period</b>	<b>Fiscal Impact/ Funding Source</b>	<b>School/Department/ Manager</b>
Marcus Battle Andre Bell Janice Unger	See Below:	Multiple funding – Measure E & I	District wide sites/Facilities/Construction  Julio Lucas, Interim Director of Capital Planning/Design

East Side Union High School District (ESUHSD) administration is requesting that the Board of Trustees approve the following proposals for the project list below that have called for in the bids for an Owner Controlled Insurance Program (OCIP). The program would provide Workers' Compensation, General/Excess Liability, and under certain conditions, Builders' Risk insurance coverage for all contractors and their sub-contractors of all tiers on the project. Bidders were asked to exclude contractor insurance in their base bid.

(Proposals: Attachments A, B, C, D, O)

<b>Project Name</b>	<b>Contract Term</b>	<b>Proposal Fee Total</b>	<b>School Site</b>
DW Roof Replacement at AH & PH High Schools – Package B	May 30, 2017 through August 06, 2017	\$86,693.15	Andrew Hill and Piedmont Hills High Schools
DW Roof Replacement at MP & WCO High Schools – Package C	May 30, 2017 through August 06, 2017	\$46,778.09	Mt. Pleasant and W.C. Overfelt High Schools
DW Roof Replacement at EV, FH, JL, ST & YB High School – Package D	May 30, 2017 through August 06, 2017	\$82,335.34	Evergreen Valley, Foothill, James Lick, Santa Teresa and Yerba Buena High Schools
JL Student Center & Quad Modernization & Site Improvements	May 29, 2017 through August 21, 2018	\$466,146.54	James Lick High School
Mt. Pleasant Student Center & Quads	June 12, 2017 through November 09, 2017	\$192,339.20	Mt Pleasant High School

**RECOMMENDATION**

It is recommended that the Board of Trustees approve five (5) purchase order agreements with **SEWUP c/o Keenan & Associates** for a total amount not to exceed **\$874,292.32** for the Owner Controlled Insurance Program (OCIP) proposal for the projects listed above and authorize Administration to execute change orders in accordance with Board Policy 3312.1, if needed.

**EAST SIDE UNION HIGH SCHOOL DISTRICT**  
**Board Meeting of May 18, 2017, 2017**  
**Bond/Capital Projects Contract(s) for Services over \$50,000 – Item 15.01**

**2. Dreiling Terrones Architecture, (DTA)**

<b>Reviewed by:</b>	<b>Contract Period</b>	<b>Fiscal Impact/ Funding Source</b>	<b>School/Department/ Manager</b>
Julio Lucas André Bell Marcus Battle Janice Unger	June 24, 2016 through August 01, 2017 (no change)	\$3,712.27 (not to exceed)  Fund 35	IAC/Facilities/Construction  Julio Lucas, Interim Director of Capital Planning/Design

East Side Union High School District (ESUHSD) Administration is requesting that the Board ratify Amendment No. 01 to Work Authorization No. 03 to Purchase Order 700145 for the increase to PO to pay for reimbursables for the IAC Admin New Bld Project (Z-043-602).

On June 23, 2016 (Item No. 20.01) the Board of Trustees approved (RFP-40-15-16) Work Authorization No. 03 to Dreiling Terrones Architecture to provide architectural services including design, meetings, DSA approval and DSA closeout for Independence Adult Center Admin New Bld project for an amount of \$141,120.00 ( Attachment E)

This Amendment No. 01, Change Order No. 01 to Purchase Order 700145 is to increase purchase order to pay for approved reimbursables. Invoice attached (Attachment F)

Original Contract Amount	\$141,120.00
Previous Change Order Amounts	\$0.00
Contract Amount Prior to This Change Order	\$141.120.00
Change Order No. 01 (Amendment No.01 pay reimbursables)	\$3,712.27
Revised Contract Amount	\$144,832.27

**RECOMMENDATION**

It is recommended that the Board of Trustees ratify Amendment No. 01 and Change Order No. 01 to Purchase Order 700145 pay for reimbursable expenses for the project with **Dreiling Terrones Architecture** for the IAC Admin New Bld project in the increased amount of \$3,712.27.00.

# EAST SIDE UNION HIGH SCHOOL DISTRICT

## Board Meeting of May 18, 2017, 2017

### Bond/Capital Projects Contract(s) for Services over \$50,000 – Item 15.01

#### 3. Williams Scotsman

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Julio Lucas Marcus Battle Andre Bell Janice Unger	April 8, 2015 through December, 2016 (term extension to December 25, 2017)	\$ 54,315.00 (not to exceed increased amount)  Measure E	Independence High School/Facilities  Julio Lucas, Interim Director of Capital Planning/Design

East Side Union High School District (ESUHSD) Administration is requesting that the Board of Trustees approve Change Order No. 02 to Purchase Order 502922 for the IH IAC Alt Ed Project (Project No.: E-065-007).

On February 12, 2015, (Item 16:03) the Board of Trustees awarded a lease agreement (Lease Agreement Q536074 Rev. 1) with Williams Scotsman in the amount not to exceed \$228,890.72 using piggyback contract #800-782-1500, No. 2010-0002 from Los Alamitos USD.(Attachment G)

On August 04, 2016, Staff issued Change Order No. 01 to correct estimated payable (current liabilities) set up for FY 14/15 that was over stated by \$10,125.00. EP (estimated payable) was closed and the amount was put back into the PO. (Attachment H)

This Change Order No. 02 is to extend the term of the lease to December 25, 2017 and increase purchase order monthly lease payments by (12) months due to modernization of campus buildings are not ready until December, 2017.(Attachment I)

Original Contract Amount	\$228,890.72
Previous Change Order Amounts	\$0.00
Contract Amount Prior to this Change Order	\$228,890.72
Total Amount of Change Orders (cumulative) to date	\$54,315.00
Revised Contract Amount	\$283,205.72

#### **RECOMMENDATION**

It is recommended that the Board of Trustees approve Amendment/Change Order No. 02 to Purchase Order 502922 and extend term of lease with **Williams Scotsman** for the increased amount of \$54,315.00 and lease end date to December 25, 2017 for the IH Portable Village Project (Project No.: E-065-007).

# EAST SIDE UNION HIGH SCHOOL DISTRICT

Board Meeting of May 18, 2017, 2017

Bond/Capital Projects Contract(s) for Services over \$50,000 – Item 15.01

## 4. SHI

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Randy Phelps Marcus Battle Andre Bell Janice Unger	May 23, 2017 through May 31, 2018	\$64,998.90 (not to exceed)	Districtwide/Information Technology
	Enrollment # 7168092 Quotation # 13147289	Fund 22 – Measure I Tech Bond	Randy Phelps, Chief Officer of Technology

East Side Union High School District (ESUHSD) is requesting authorization from the Board of Trustees to award a purchase order agreement for the continued CAMSA license renewal/support for the Microsoft Learning Solutions: IT Academy Services. (Project No.: IT-013-005).

### Selection Process

No solicitation process was performed. (Attachment J)

### RECOMMENDATION

It is recommended that the Board of Trustees approve the purchase order agreement with **SHI** for an amount not to exceed **\$64,998.90** for the continued CAMSA license renewal/support for the Microsoft Learning Solutions: IT Academy Services (Project # IT-013-005) and authorize administration to execute change orders in accordance with Board Policy 3312.1, if needed.

## 5. Apple Computer, Inc. – Sole Source

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Randy Phelps Marcus Battle Andre Bell Janice Unger	N/A	\$108,110.13 (not to exceed)	Districtwide/Information Technology
		Fund 24 – Measure I	Randy Phelps, Chief Officer of Technology

East Side Union High School District (ESUHSD) is requesting authorization from the Board of Trustees to award a purchase order agreement for MacBook Pro computers (50) with Apple Computer, Inc., for the DW Technology Equipment project. (Project No.: IT-013-014).

### Selection Process

No solicitation process was performed. The manufacturer/vendor is sole source. Apple Quote: 2203995602 dated 5/5/2017. (Attachment K)

### RECOMMENDATION

It is recommended that the Board of Trustees approve the purchase order agreement with **Apple Computer, Inc.**, for an amount not to exceed **\$108,110.13** for (50) MacBook Pro computers for the DW Technology Equipment project. (Project # IT-013-0014) and authorize administration to execute change orders in accordance with Board Policy 3312.1, if needed.



**EAST SIDE UNION HIGH SCHOOL DISTRICT**  
**Board Meeting of May 18, 2017, 2017**  
**Bond/Capital Projects Contract(s) for Services over \$50,000 – Item 15.01**

**6. Colligo Systems**

<b>Reviewed by:</b>	<b>Contract Period</b>	<b>Fiscal Impact/ Funding Source</b>	<b>School/Department/ Manager</b>
Randy Phelps Marcus Battle Andre Bell Janice Unger	May 19, 2017 through May 18, 2018	\$54,000.00 (not to exceed)  Fund 22 – Measure I Tech Bond	Districtwide/Information Technology  Randy Phelps, Chief Officer of Technology

East Side Union High School District (ESUHSD) is requesting authorization from the Board of Trustees to award a purchase order agreement for the continued Ad-Hoc (300) hours of technical support and assistance services for the DW Backend System Phase II project. (Project No.: IT-013-007). Attachment L

**Selection Process**

Staff solicited (3) firms for these services. Dimension Data and BP Frameworks both quoted \$66,000.00. (Attachments M, N)

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the purchase order agreement with **Colligo Systems** for an amount not to exceed **\$54,000.00** for the continued Ad-Hoc (300) hours of technical support and assistance services for the DW Backend System Phase II (Project # IT-013-007) and authorize administration to execute change orders in accordance with Board Policy 3312.1, if needed.



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## Agenda Item Details

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Meeting	May 18, 2017 - ESUHSD REGULAR BOARD MEETING - 4:30 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133 -- AMENDED
Category	18. BUSINESS SERVICES - CONSENT/ACTION CALENDAR
Subject	18.04 Ratify/Approve Contract(s) for Professional Services At or Below \$25,000
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Trustees ratify the projects contract(s) for professional services at or below \$25,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

## Public Content

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### EAST SIDE UNION HIGH SCHOOL DISTRICT

**TO:** Board of Trustees

**FROM:** Chris D. Funk, Superintendent

**PREPARED BY:** Marcus Battle, Associate Superintendent of Business Services, André Bell, Director of Purchasing and Capital Accounting, and Francine Brissey, General Purchasing

**SUBJECT:** Ratify/Approve Contract(s) for Professional Services At or Below \$25,000

The attached lists the General Purchasing Contracts for Professional Services at or below \$25,000 being recommended for Board ratification.

**Fiscal Impact:**

As presented in the attachment

**Funding Source:**

As presented in the attachment

**Recommendation:**

It is recommended that the Board of Trustees ratify the projects contract(s) for professional services at or below \$25,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

[2017 0518 Contracts under \\$25K.pdf \(95 KB\)](#)

**The EAST SIDE UNION HIGH SCHOOL DISTRICT  
Contract(s) for Professional Services At or Below \$25,000**

Board Meeting of May 18, 2017 – Item 18.04

A Conflict of Interest Statement has been collected for each service contract listed below.

<b>Consultant</b>	<b>Contract Period</b>	<b>Contract Amount/ Funding Source</b>	<b>PO Number</b>	<b>Location of Services</b>	<b>Description of Services</b>	<b>Date Contract Assigned</b>
Anne-Marie Katemopoulos	April 4, 2017	\$400.00/ Supt.	703462	Education Center	Provide adjudication services for choral festival.	April 3, 2017
Anthony T. Browder	February 13, 2017	\$1,000.00/ Principal	703184	Independence	Provide services as keynote speaker on Black History month at Independence High School.	March 16, 2017
Daktronics	March 24, 2017 – June 30, 2017	\$1,417.31/ Operations/Buildings	702775	Mt. Pleasant	Provide parts and labor services to repair marquee at Mt. Pleasant High School.	March 24, 2017
Daktronics	March 1, 2017 – June 30, 2017	\$1,417.31/ Operations/Building	702775	Mt. Pleasant	Provide material and services to install parts to repair marquee at Mt. Pleasant High School.	March 24, 2017
Danielle D. M. Gaudry	March 28, 2017	\$200.00/ Supt.	703464	Education Center	Provide adjudication services for band festival.	March 28, 2017
Edward C. Harris	March 29 - 30, 2017	\$400.00/ Supt.	703463	Education Center	Provide adjudication services for band festival.	March 25, 2017
Empowering our Community Success	July 1, 2016 – June 30, 2017	\$6,500.00/ Behavioral Health Sciences	703453	W.C. Overfelt	Facilitate 12 workshops, 12 woman empowerment groups, provide staff members to conduct these groups, a case management and to encourage parent engagement at W. C. Overfelt High school.	April 25, 2017
Event Architects Inc.	May 24, 2017	\$2,200.00/ Principal	703417	Independence	Provide services to set up, delivery and strike of sound system for graduation ceremony at Independence High School.	April 17, 2017
Event Architects Inc.	May 24, 2017	\$3,020.00/ Principal	703202	Andrew Hill	Provide services to set up, delivery and strike of sound system for graduation ceremony at Andrew Hill High School.	April 17, 2017
Ignited	February 1, 2017 – May 31, 2017	\$15,000.00/ Career Services	703475	Education Center	Provide services to place 5 ESUHSD teachers into paid Teacher Fellowships in corporate or research environments in the summer of 2017.	April 24, 2017
Infinite Campus	April 1, 2017 – June 30, 2017	\$4,900.00/ Educator Effectiveness	703061	Education Center	Provide two days on-site training of parts III and IV.	April 4, 2017

Consultant	Contract Period	Contract Amount/ Funding Source	PO Number	Location of Services	Description of Services	Date Contract Assigned
KMTV 15 Silicon Valley Media	April 1, 2017 – June 30, 2017	\$2,600.00/ Billing Grant	703132	Andrew Hill	Provide services to shoot, edit, and deliver file and DVD for viewing of Andrew Hill's 15-minute program.	March 28, 2017
Mark Harris	March 1, 2017 – June 30, 2017	\$3,000.00/ Superintendent	703216	Mt. Pleasant Andrew Hill Piedmont Hills Santa Teresa	Provide 8 presentations and lectures about the function of political art in a democracy to students at Mt. Pleasant, Andrew Hill, Piedmont, and Santa Teresa High Schools.	April 3, 2017
Musson Theatrical	May 1, 2017 – June 30, 2017	\$4,069.83/ Principal	703180	Andrew Hill	Provide services to set up stage and strike for graduation ceremony at Andrew Hill High School.	March 21, 2017
National Construction Rentals	May 1, 2017 – June 30, 2017	\$583.80/ Principal	702931	Andrew Hill	Provide 7ft barricade fencing (420 sections) for graduation ceremony at Andrew Hill High School.	March 29, 2017
National Construction Rentals	May 1, 2017 – June 30, 2017	\$524.40/ Principal	703332	Andrew Hill	Provide services to set up and take down rental of portable restrooms at Andrew Hill High School for graduation ceremony.	March 29, 2017
New Hope for Youth	June 6, 2017- July 26, 2017	\$7,500.00/ Title I	703451	Mt. Pleasant	Provide prevention and intervention services for Mt. Pleasant High School summer school program.	April 19, 2017
Noé Yaocóati Montoya	March 30, 2017	\$100.00/ Supt.	703477	Education Center	Perform music and songs at the Cesar Chavez Student Award Reception.	March 28, 2017
Panorama Education Inc.	May 1, 2017 – May 31, 2018	\$12,000.00/ Testing	703291	Oak Grove W.C. Overfelt Independence	Provide software license access to Panorama Platform and support services for Survey Administration, Analysis, and Reporting for Oak Grove, W.C. Overfelt, and Independence High Schools.	April 12, 2017
San Jose Area Writing Project	April 24, 2017 – May 1, 2017	\$300.00/ Professional Development	703428	Silver Creek	Provide 2 professional development workshops on a multi-model approach to the teaching of To Kill a Mockingbird.	April 19, 2017
Security Code 3	May 1, 2017 – June 30, 2017	\$1,728.00/ Principal	703175	Andrew Hill	Provide security guard services for set-up and graduation ceremony at Andrew Hill High School.	March 21, 2017
Silicon Valley Math Institute	March 1, 2017 – June 7, 2017	\$16,200.00/ Title I	703450	Mt. Pleasant	Provide Math coaching services for the Math Department at Mt. Pleasant High School.	April 14, 2017
Steven Lin	April 27, 2017	\$200.00/ Supt.	703461	Education Center	Provide adjudication services for guitar festival.	April 14, 2017

<b>Consultant</b>	<b>Contract Period</b>	<b>Contract Amount/ Funding Source</b>	<b>PO Number</b>	<b>Location of Services</b>	<b>Description of Services</b>	<b>Date Contract Assigned</b>
University of California, Berkeley	April 25, 2017	\$1,500.00/ Career Services	703204	Education Center	The College and Career Academy (CCASN) will facilitate a full day A-G course description development training and work session.	April 7, 2017
West Coast Sound System	April 5 - 6, 2017	\$2,602.00/ Billing Grant	703410	Andrew Hill	Provide services to set up/tear down of wireless headset microphones and equipment at Andrew Hill High School for the 15 minute program.	April 5, 2017
Williams Party Rentals	May 1- 31, 2017	\$1,953.06/ Principal	703418	W.C. Overfelt	Provide services to set up, delivery, and pick up of stage equipment and chairs for graduation ceremony at W.C. Overfelt High School.	April 13, 2017



Preparing every student to thrive in a global society.

## Agenda Item Details

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Meeting	May 18, 2017 - ESUHSD REGULAR BOARD MEETING - 4:30 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133 -- AMENDED
Category	20. FACILITIES/BOND - CONSENT/ACTION CALENDAR
Subject	20.02 Ratify Bond/Capital Projects Contract(s) for Professional Services At or Below \$50,000
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Trustees ratify the Bond/Capital Projects Contract(s) for Professional Services at or below \$50,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

## Public Content

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### EAST SIDE UNION HIGH SCHOOL DISTRICT

**TO:** Board of Trustees

**FROM:** Chris D. Funk, Superintendent

**PREPARED BY:** Marcus Battle, Associate Superintendent of Business Services, Julio Lucas, Interim Director of Capital Planning and Design, André Bell, Director of Purchasing and Capital Accounting, and Janice Unger, Capital Projects Purchasing Manager

**SUBJECT:** Ratify Bond/Capital Projects Contract(s) for Professional Services At or Below \$50,000

The attached lists the Bond/Capital Projects Contracts for Professional Services at or below \$50,000 being recommended for Board ratification.

**Fiscal Impact:**

As indicated in the attachment

**Funding Source:**

As indicated in the attachment

**Recommendation:**

It is recommended that the Board of Trustees ratify the Bond/Capital Projects Contract(s) for Professional Services at or below \$50,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

[2017 05018 Contracts under \\$50K.pdf \(104 KB\)](#)

**East Side Union High School District**  
**Construction-Related Professional Services Contracts under \$50,000 for Ratification**  
**Board Meeting of May 18, 2017 - Item 20.02**

Project Number & Name	Project Description	Purchase Order Number/ Contract Number	Contract Period	Consultant	Contract Amount	Date Purchase Order Assigned
F40-040-811 / WCO ERP Roofing	Consultant shall provide engineering and design services for roof repair and replacement at W.C. Overfelt High School ERP Roofing Project - Buildings Administration, H, and K (Gym). Reference terms and conditions of Exhibit "A" Work Authorization No. 02	703099 / CP1946	March 29, 2017 through project completion	Skyline Engineering, Inc.	\$18,300.00	3/29/2017
F40-030-811 / JL ERP Roofing	Consultant shall provide engineering and design services for roof repair and replacement at James Lick High School ERP Roofing Project - Buildings Administration, 1000, 1200, and 1300. Reference terms and conditions of Exhibit "A" Work Authorization No. 03	703100 / CP1947	March 29, 2017 through project completion	Skyline Engineering, Inc.	\$21,100.00	3/29/2017
Z-005-602, Z-005-601, I-005-002 / FH Hooper Hall Modernization, FH Quad Upgrade, FH Site Infrastructure Improvements	Scope of work is to provide special testing and inspection services for the Foothill Hooper Hall, Quad Upgrade and Site Infrastructure projects. Per DSA #: 01-116131	703103 / CP1814	March 29, 2017 through project completion	Construction Testing Services	\$4,540.00	3/29/2017
F40-025-811 / AH ERP Roofing	Scope of work is to provide abatement monitoring and management services for the re-roof of buildings: 500 Canopy, Admin Annex, D (Cafeteria), F (Large Gym), and P (Small Gym) at Andrew Hill High School.	703110 / CP1968	March 29, 2017 through project completion	Hazmat Doc	\$9,385.00	3/29/2017
F40-025-811, F40-060-811 / AH ERP Roofing, YB ERP Roofing	Provide DSA project inspection services for the Andrew Hill and Yerba Buena ERP Roofing Project	703111 / CP1972	March 29, 2017 through project completion	Santa Clara Valley Construction Inspections (SCVCI)	\$14,965.00	3/29/2017

**East Side Union High School District**  
**Construction-Related Professional Services Contracts under \$50,000 for Ratification**  
**Board Meeting of May 18, 2017 - Item 20.02**

Project Number & Name	Project Description	Purchase Order Number/ Contract Number	Contract Period	Consultant	Contract Amount	Date Purchase Order Assigned
Z-005-602 / FH Hooper Hall Modernization	Consultant to provide the following scope of work: abatement monitoring and management including field technician time, monitoring sample collection, laboratory analysis, final clearance samples and analysis, project management time, and written report at Foothill High School Hooper Hall Modernization	703170 / CP1992	April 10, 2017 through project completion	Hazmat Doc	\$25,695.00	4/7/2017
Z-055-601, I-055-004 / SC Upgrade Quads, SC Site Infrastructure Improvements	Provide complete DSA project inspection services for the SC Upgrade Quads/SC Site Infrastructure Improvements project, per DSA #: 01-116195	703218 / CP1901	April 13, 2017 through project completion	CIS, Inc.	\$17,160.00	4/12/2017
E-060-009 / YB Concession/Restroom Bld	Change order per Amendment No. 01 for Aedis Architects Work Authorizaiton No. 05. Reimbursable cost for City of San Jose permits and fees as well as printing expenses during phase of the project	701805 / CP1676	No change	Aedis Architects	Original Amount: \$46,025.00 + \$1,191.74 = \$47,216.74	4/13/2017
Z-XXX-702 / DW Mechanical and Electrical Upgrades (Package C.1: PH Exceedance of Contingency)	Change in scope to the contract are related to the "Stop Work" notice issued. Sope include full credits for not re-mobilizing the Gymnasium at Piedmont Hills High School. Partial credit for hanger reinforcement and changing the attachment of diagonal bracing from bolts to welds	702049 /CP1721	No change	Aire Sheet Metal, Inc.	Original Amount: \$33,533.00 + (-\$3,659.95) = \$29,873.05	4/14/2017
F40-040-811 / WCO ERP Roofing	Consultants to provide the following scope of work: Construction Management Services for the project at W.C.Overfelt High School	703344 / CP1960	April 21, 2017 through project completion	Gilbane Building Company	\$14,800.00	4/21/2017
F40-025-811 / AH ERP Roofing	Consultants to provide the following scope of work: Pre-renovation (re-roofing) survey and sampling for the project at Andrew Hill High School	703386 / CP2006	April 25, 2017 through project completion	Hazmat Doc	\$2,595.00	4/25/2017